



# CITY OF SOMERTON



## AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR CHECKING: ATTACH A PHOTOCOPY OF A VOIDED ORIGINAL CHECK OR A DIRECT DEPOSIT FORM FROM YOUR BANK.** FOR SAVINGS: WRITE IN YOUR ACCOUNT NUMBER AND ABA BANK ROUTING NUMBER.

FOR YOUR CONVENIENCE, YOU CAN DESIGNATE MULTIPLE BANKS. EITHER DEPOSIT INTO CHECKING OR SAVINGS ACCOUNT.

BANK NAME: \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_ ROUTING #: \_\_\_\_\_

DEPOSIT TO: CHECKING ☐ SAVING ☐

SINGATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I AUTHORIZE THE CITY OF SOMERTON AND THE BANK LISTED ABOVE TO DEPOSIT MY NET PAY AS INDICATE ABOVE INTO MY ACCOUNT EACH PAYDAY.

IF FUNDS TO WHICH I AM NOT ENTITLED TO ARE DEPOSIT TO MY ACCOUNT, I AUTHORIZE THE CITY OF SOMERTON TO DIRECT THE BANK TO RETRUN SAID FUNDS. I UNDERSTAND THAT MY DEPOSIT MAY NOT BE CREDITED TO MY ACCOUNT UNTIL 5:00 PM ON THE PAY DAY INDICATED ON THE CHECK VOUCHER DEPENDING UPON LOCAL BANKING INSTITUTIONS POSTING CHEDULE.

NOTE: THE ABA (AMERICAN BANKING ASSOCIATION ROUTING NUMBER) IS USED IDENTIFY FINANCIAL INSTITUTIONS WHEN MAKING TRANSACTIONS WHEN IN DOUBT, IT ISSTRONGLY SUGGESTED TO CONTACT YOUR FINANCIAL INSTITUTION TO ASK FOR THE DIRECT DEPOSIT ROUTING NUMBER.